





**ADDITIONAL INFORMATION**

**Medical Conditions**

Do you have a disability/specific learning difficulty that you would like to tell us about?  Yes  No If 'Yes' please give details

-----  
-----  
-----  
-----  
-----

Please note that informing us about a disability can help the Disability Officer to make arrangements to meet your individual needs.

Disability documentation enclosed

**HOW DID YOU HEAR ABOUT RBSL?**

Please check box and give name where possible:

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Advertisement               | <input type="checkbox"/> Agent                            | <input type="checkbox"/> British Council           |
| <input type="checkbox"/> Careers/Guidance Counsellor | <input type="checkbox"/> Current Regent's College student | <input type="checkbox"/> Education exhibition/fair |
| <input type="checkbox"/> Embassy/Consulate           | <input type="checkbox"/> Friends/Family                   | <input type="checkbox"/> Internet Search Engine    |
| <input type="checkbox"/> Publication                 | <input type="checkbox"/> UCAS                             | <input type="checkbox"/> Visit to my school        |
| <input type="checkbox"/> Website                     | <input type="checkbox"/> Other – please specify           |  |

-----  
-----

**WHICH OTHER INSTITUTIONS ARE YOU APPLYING TO?**

-----  
-----  
-----

**AGENT MANAGED APPLICATION**

Is this an agent managed application?  Yes  No

Name of Agent

-----  
-----

Postal / Mailing address

Postcode / ZIP

Country

Tel 1 country code / area code / number

Tel 2 (mobile / cell) country code / number

Email(s)

-----

## WHAT TO SEND THE ADMISSIONS OFFICER

Please see below for a check list of the supporting documents that you will need to send us in order to complete your application. Please note that these are all compulsory.

**Please check the boxes when you have included the following supporting documents.**

Alternatively, these supporting documents may be sent to us separately by email, fax or post. Please see the bottom of the page for full contact details. Please note, the passport-sized colour photo can only be submitted to us electronically, via email to [admit@regents.ac.uk](mailto:admit@regents.ac.uk)

- Signed and completed application form
- Official copies of all secondary, post-secondary and university transcripts and examination certificates (official English translations must accompany all non-English documents)
- One academic reference or letter of recommendation (300 - 500 words) – this should be written by a teacher who knows you well, ideally from the education institution you have attended most recently / are still attending\*
- One personal/character reference or letter of recommendation (300 - 500 words) – this should be written by someone who knows you well, but not a peer and not a member of your family
- Evidence of English language proficiency (e.g.: TOEFL, IELTS, Cambridge Advanced Certificate test results)\*\*
- One recent passport-sized photo in colour (please send electronically to [admit@regents.ac.uk](mailto:admit@regents.ac.uk))
- A copy of the photograph (ID) page of your passport
- Personal statement / essay outlining the reason why you want to study at RBSL and your chosen programme; how you feel that you will benefit from the course of study; and how you will fit into and contribute to student life on campus (300 - 500 words)
- CV/Resume (MA only)

\* Please note: if applying for the MA degree, the academic reference may be replaced by a professional reference

\*\* Please note: only required if English is not your native language, or you have not been educated in English for at least the last three years

---

## SCHOLARSHIP APPLICATION

RBSL offers merit-based scholarship awards to academically strong students. The maximum award available is worth 50% of tuition fees, for the duration of the course. Please note that we do not award any 100% scholarships, and these are not open to students applying for the BA (Hons) Global Management with Integrated Foundation.

To apply for a scholarship award, please submit a 300 - 500 word statement explaining why you should be given an award and what contribution you will make to the college community. This can be submitted at the point of application, or may be sent in to follow by email/fax/post.

- Scholarship Application Statement

---

## DECLARATION

**To be signed by the person responsible for paying the student's fees** I hereby declare that I am the person to whom invoices for all fees should be addressed. I hereby undertake to fulfil all my financial obligations with respect to RBSL fee invoices as and when they become due for payment.

Signature

Date

---

## DECLARATION

**To be signed by the applicant** I confirm that all the information on this form is correct to the best of my knowledge.

Signature

Date

---

Please keep a copy of this form for your own records, and send the original to:

**The Admissions Department** Regent's Business School London, Regent's College, Inner Circle, Regent's Park, London NW1 4NS UK

**Tel** +44 (0)20 7487 7505 **Fax** +44 (0)20 7487 7425 **Email** [admit@regents.ac.uk](mailto:admit@regents.ac.uk) **Web** [www.regents.ac.uk/rbsl](http://www.regents.ac.uk/rbsl)

RBSL is registered under the Data Protection Act 1984. Any information given on this form may be used for the purposes for which the School is registered, in accordance with the Act.